

PUBLIC SCHOOLS BRANCH

L.M. MONTGOMERY SCHOOL

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<http://www.edu.pe.ca/lmmontgomery>

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2026-2027
STUDENT HANDBOOK

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We hope the information contained in this booklet is helpful.
Please don't hesitate to call with any questions or suggestions.
We're looking forward to a great year!!

ADMINISTRATORS' MESSAGE

Dear Parents/Caregivers;

Welcome to all new and returning students and their families. We hope this year is an enjoyable and productive year filled with many exciting opportunities. At LM Montgomery, we strive to enable students to achieve their personal best, become responsible and productive citizens, and to embrace lifelong learning in a safe and positive environment. By working together, we believe we will enhance your child's learning experience and help them reach their true potential.

Each year staff are committed to improving your child's education with the most current research available. This process is done through focused school goals on improving students' academic, social and emotional growth. Time is devoted regularly throughout the school year to teacher learning during *Professional Development Days* to work through developing next steps for student success. These days allow staff to gather data, gain knowledge and develop effective lessons which support students to make individual progress.

Communication with home is an integral part of our relationship. We ask you to contact us at any time you have questions or concerns or just want to touch base regarding your child's progress. These conversations help to ensure we are fostering positive learning experiences and providing developmentally appropriate teaching materials.

We are glad to have you as part of our LM community and look forward to a year filled with many enjoyable memories.

Sincerely,

Tara Deglan-Gallant
Principal

Natasha Bromley
Vice Principal

CODE OF CONDUCT

LM Montgomery School is committed to enabling students to achieve their personal best, become responsible and productive citizens, and to embrace lifelong learning in a safe and positive environment.

School Mission Statement:

Beliefs:

At LM Montgomery, we believe: All children can learn. All children benefit from developmentally appropriate materials, practices, and strategies. All children deserve a quality education in which individual needs are met and supported. Social and life skills need the same attention as academic ones. We recognize that school is not just about children; it encompasses families, parents and our community. Children must be encouraged to see the connections between new learning and prior knowledge. Children learn best in a safe, caring environment, one that values diversity, collaboration, and risk-taking. Children thrive when expectations and self-esteem are high.

It is an expectation that all members of the LM community (students, staff, parents, guardians, volunteers) create and maintain a safe, caring, respectful and inclusive climate for learning and working. It is a shared responsibility among members to create and maintain a positive school climate. LM follows the Public Schools Branch Operational Policy and Procedure on Safe and Caring Learning Environments. This document can be accessed at:

PSB Operational Procedure – Safe and Caring Learning Environments
<https://psb.edu.pe.ca/safe-and-caring-learning-environments>

STUDENT RIGHTS and RESPONSIBILITIES

At LM Montgomery, all students have the right...

- ... to be treated with dignity and respect in a safe and caring environment.
- ... to receive a quality academic and skill-based education.
- ... to participate in learning activities without undue interruption.
- ... to be provided with success-oriented activities which build on their strengths.
- ... to receive assistance in meeting their academic and social responsibilities.
- ... to be supported and guided in their emotional growth.

All students are responsible...

- ... to show respect for themselves, and for all individuals in our school.
- ... to understand school expectations and strive to meet them.
- ... to be prepared for class, and to complete class and homework assignments.
- ... to listen attentively when others speak.
- ... to assist others when they need help.
- ... to show respect for property.
- ... to ensure, through their actions, that LM is a safe and caring environment in which to learn.

CODE OF CONDUCT - PROCEDURES FOR STUDENT RESPONSIBILITIES

All students are encouraged and are taught to use proactive and appropriate decision-making and social skills. When appropriate, students are encouraged to participate in the development of meaningful consequences for infractions of Student Responsibilities. Students will work with teachers and staff to “make things right” if they have caused harm. All students are supported to understand how positive interactions with their peers and their environments are always a benefit to themselves and their learning.

Consequences are based on the student’s age, maturity, and if any, special needs. School administrators have a responsibility to advise other parties of serious breaches of Student Responsibilities (ie: parents/guardians, school branch officials, police and/or other agencies).

Should interventions be required to help students follow Student Responsibilities, the following progressive, logical and restorative consequences may be applied.

Level 1

For behaviours that are minor violations of Student Responsibilities, a staff member will speak directly to the student. The following consequences may be used to encourage more positive behaviour:

- Reminder/informal discussion
- Use of problem solving techniques
- Verbal or written warning
- Contact with parents/guardian by the classroom teacher
- Separation from peers (ie: move to an alternate space – closer to the teacher)
- Written or verbal apology

Level 2

For behaviours that are **repeated** or are more serious, a staff member will speak directly to the student. The following consequences may be used to encourage more positive behaviour:

- Any consequences from Level 1
- Directly supervised recess/lunchtime activity
- Creation of behaviour contract or plan
- Removal from the classroom/situation
- Restitution for damage

Level 3

For incidents of a more serious nature, students will be referred to an administrator. The nature and severity of the infraction, the intent behind the infraction and the **frequency** of the infraction will be considered when determining the level of consequence. It should also be noted that **all disciplinary decisions are made in consideration of individual circumstances**. The following consequences may be used to encourage more positive behaviour:

- Any consequences from **Level 1** and/or **Level 2**
- Referral to counsellor or school's student services team
- Administration involved in discussion/planning consequences
- Official written documentation of the incident
- Possible alternate recess time breaks or suspensions
- In-school suspensions/School sanctioned event suspension
- Bus suspensions

Level 4

In accordance with the Education Act, the Public Schools Branch authorizes administration to suspend a student from the school premises. Students may be suspended because their behaviour had a harmful effect on the character or persons of other students (ie. physical fighting, racial slurs), or because of vandalism to the school, student or staff property. Parent/Guardians will be contacted by phone and the suspension will be immediate. The parent/guardian will be asked to return with their child to meet with administration and make a commitment to improve behaviour. Some of the consequences from **Level 3** may apply. Please refer to the PSB Operational Policy on School Suspensions for additional information: <https://psb.edu.pe.ca/student-suspension>

It is hoped that this system will encourage students to monitor their behaviour, know what is expected of them, and strive toward maintaining and/or improving their academic and social skills.

LM MONTGOMERY SCHOOL CALENDAR 2026-2027

September 1 Orientation Day for Teachers Day (NO CLASSES) 2 Administrative Day (NO CLASSES) 3 PD Day (NO SCHOOL) 4 School Goals Day (NO SCHOOL) 7 Labour Day (NO SCHOOL) 8 First Instructional Day for Students 15 LM Open House (6:00 PM - 7:00 PM) 18 LM Terry Fox Run 22,23, & 24 School Photos by Everest Solutions 29 Orange Shirt Day 30 National Truth & Reconciliation Day (NO CLASSES)	October 2 Photo Retakes 12 Thanksgiving (NO SCHOOL) 30 Wear Black & Orange Day – In lieu of Halloween costumes with donations going toward supporting families during hardship.
November 5 & 6 PETIF & CUPE Annual Convention (NO CLASSES) 10 LM Remembrance Day Assembly (11:00 AM) 11 Remembrance Day (NO SCHOOL) 16 Report Card Writing Day (NO CLASSES) 25 Report Cards issued 26 Parent Teacher Conferences (6:00 PM-9:00 PM) 27 Parent Teacher Conferences (9:00 AM – 12 PM) (NO CLASSES)	December 3 International Day of Persons with Disabilities 4 Wear Red & Green Day – <i>Donations for Holiday Families</i> 10 Holiday Concert – Grade 2 (5:00PM) 10 Holiday Concert – Grade 3 (6:30PM) 11 <i>Holiday Concert Storm Date - Grade 2 (11:00 AM)</i> 11 <i>Holiday Concert Storm Date - Grade 3 (1:00 PM)</i> 18 Last Instructional Day for 2026 21 PD Day (NO CLASSES)
January 4 First Instructional Day for Students for 2027	February 15 Islander Day (NO SCHOOL) 19 Winter Wellness Day 24 Pink Shirt Day
March 3 Report Cards Issued 4 Parent Teacher Conferences (6:00 PM-9:00 PM) 5 Parent Teacher Conferences (9:00 AM – 12 PM) (NO CLASSES) 15-18 Winter Carnival Week 16 Grade 4-6 LM's Got Talent (6:00 PM) 17 <i>Grade 4-6 LM's Got Talent Storm Date</i> 19-29 Mid-Term Break & Easter (NO SCHOOL)	April 9 PD Day (NO CLASSES) 21 Incoming Kindergarten Parent Information Meeting (6:30 PM)
May 7 Area Association Professional Meeting Day (NO CLASSES) 18 Spring Concert – Kindergarten (4:30 PM) 18 Spring Concert – Gr 1 (6:00 PM) 24 Victoria Day (NO SCHOOL)	June 1 Welcome to Kindergarten Event (4:30 PM) 4 Incoming Kindergarten Orientation (Morning) 15 LM Fun Day 16 LM Fun Day 24 Grade 6 Closing (11:00) 25 Report Cards Issued 25 Last Instructional Day 28 School Goals Day 30 Last Day for Staff

L.M. MONTGOMERY DAILY SCHEDULE

STUDENTS SHOULD NOT BE DROPPED OFF PRIOR TO 8:00AM as there is NO SUPERVISION

8:25	~	Students Enter the Building
8:35	~	O'Canada & Announcements
8:40	~	1 st Class Begins
10:10 – 10:25	~	1 st Recess - Grade K-3
10:40 – 10:50	~	1 st Recess - Grade 4-6
11:55 – 12:15	~	2 nd Recess Grade K-3 / Lunch for Grade 4-6
12:17 – 12:38	~	2 nd Recess Grade 4-6 / Lunch for Grade K-3
12:40	~	Afternoon Classes Begin
2:40	~	Bell Dismissal K-3 students
2:45	~	Bell Dismissal 4-6 Students
2:50	~	Busses depart

SCHOOL HOURS/SUPERVISION OF STUDENTS

Scheduled supervision is provided by teachers at 8:00 am in the playground area. Parents who are dropping off students will drop off at the student walkway between 8:00-8:25 am. Once dropped off, students go directly to the playground area until the 8:25 bell. Students should be dressed appropriately for outdoor weather each school day.

TIMETABLE

The timetable is organized on a six-day cycle meaning that the schedules rotate on a six day basis. Tuesday, September 8th, is Day 1 and Wednesday, September 16th, will be the next Day 1. If the **Public Schools Branch** is closed for the full day for any reason on a school day, the schedule for that day is moved to the next day school is in operation.

SCHOOL SUPPLIES

School supplies are funded for families of students in K-9 by the Provincial Government. However, there are a few basic items that families will be required to purchase for each child prior to starting school in September.

Kitbag & Lunch bag
Indoor sneakers
Water bottle
Reusable cutlery
Headphones or ear buds (for chrome book use)
Change of clothing – including underwear and socks

Please note: Some grade levels will be using agendas in the fall. These will be available at school in September and there is a \$7.00 charge for one.

STUDENT ATTENDANCE

Regular school attendance and curriculum time are necessary to achieve success in school. Students who are frequently absent or arrive late, tend to become discouraged, often lose interest in their schoolwork and, in general, fall behind in their studies.

Student absentee totals are listed in the descriptive categories below:

- **Satisfactory** - Missing less than 5% of total school days.

- **At-Risk** - Missing 5-9.99% of total school days.
- **Chronic** - Missing 10-19.99% of total school days.
- **Severe Chronic** - Missing 20% or more of total school days

It is important to note that a student will be considered LATE when arriving to class after O'Canada. Students are considered ABSENT if they miss 50% or more of the morning instruction OR 50% or more of the afternoon instruction.

If a child is absent, parents are asked to:

- 1) Call the school to advise **why** their child is absent from school or will be late arriving.
- 2) Call the school by recess when requesting that work be sent home, if your child is absent due to illness. This allows the teacher time to prepare and/or collect work.

Please note the following Operational Procedure Protocol from the Public Schools Branch will be put in place when excessive absences are reported <https://psb.edu.pe.ca/attendance-and-engagement>

PARKING LOT SAFETY

The parking lots at LM Montgomery are very busy places. Drivers of all vehicles are asked to exercise caution as they enter, drive through, and exit the parking lots. When you drop off in the morning or pick up your child(ren) up at the end of the day, please park in the designated parking spaces and out of the path of students travelling to and from the school.

DROP OFF & PICK UP ROUTINE & TIMES

As our school community continues to grow, so do the number of students who are getting dropped off/picked up each day. What doesn't increase is our parking availability and outdoor space. **Safety is our priority.**

Drop Off

If you are dropping your child off in the morning, here are a few important notes you need to know:

- Students can be dropped off between 8:00 AM - 8:35 AM in our drop off circle located in front of the main doors. Please do not park in the drop off lane and get out of your vehicle as we have staff who can help open the vehicle door for your child if needed.
- If necessary to get out of your vehicle, you must park in a parking space. Please do not create your own space, if there are no parking spaces please park on the side of the road.
- Students dropped off between 8:00 AM - 8:25 AM will go directly to the playground to play.
- Students dropped off between 8:25 AM - 8:35 AM will go in their designated grade level doors.

Pick Up

If you are picking up your child at the end of the school day, here are a few important notes you need to know:

- Pick up is at 2:50. Park on the side of the road facing the St.Peters Highway and when the buses depart the parking lot, you may drive in, in a single line format and come up to the school. Students will then get in the vehicle. Once the vehicle directly in front of you is ready to leave, you may do so as well. There cannot be anyone cutting the line and departing before their turn.
- The morning drop-off lane is used only at the end of the day for students with special needs, mobility constraints or taxi services. There is no parking in this lane at any time. Also, there is no cutting out around a vehicle. You need to wait until the vehicle ahead of you is leaving.

- Parking is limited and you cannot create your own parking space. If there is no parking available, you will need to park on the side of the road.
- If you need to get out of your car to get your child, you need to be in a designated parking space or on the side of the road. We HIGHLY encourage you to pick up at 2:50 and use the bus parking lot. This is the safest option for all – especially our students.
- If you need to pick up your child before the end of the day, the rules still apply, you need to be in a designated parking spot or on the side of the road. Please do not create your own parking spot.
- Please do not park in the walkways or use the two designed accessibility parking spots unless you have a permit to do so.

*If your child rides a bike or scooter to school, please ensure they know the road safety rules. E-scooters and e-bikes are not permitted as you must be at least 16 years of age to operate them.

SCHOOL VISITORS

All visitors are required to stop into the office. If you are arriving to pick up your child please call the office (902-368-4150) to let us know when you will be arriving or ring the buzzer outside of the building and a staff member will let you in. Your child will be called to the office area to meet you there.

SCENT FREE SCHOOL

LM Montgomery is a scent free building due to the severity of many allergies that can cause respiratory distress or an anaphylactic reaction for some staff and students. PLEASE refrain from wearing scents and washing/drying your clothing with artificial chemical scents. Scented laundry detergents, fabric softeners, perfumes, colognes and other artificially or chemically scented products can cause significant reactions to those affected and are prohibited in our building. If it is deemed that you have entered the building with a scented product, you may be asked to leave and return with no scent. Please refer to PSB policy found here <https://psb.edu.pe.ca/scented-products-and-fragrances>.

COMMUNICATION PRACTICES

Parents and guardians should expect regular communication from their child's teacher in forms such as class newsletter, email, class websites or private social media accounts. Administration will send out a general weekly email to families and a monthly newsletter will be emailed at the beginning of each month. The newsletter will also be located on our school website.

HEALTHY EATING AT LM MONTGOMERY

We try to encourage and maintain a supportive environment which promotes healthy food choices. We recognize that **parents are ultimately responsible for their child's nutritional health** and as a school, we are always available to support parents to provide healthy food choices. Since students spend a significant amount of their day at school, we need to work together to make sure that the nutritional aspect of your child's health is being met. Through curriculum instruction and carefully monitoring the foods available through our meal programs, we can help your child be in the best position possible to learn to their full potential.

PUBLIC SCHOOLS BRANCH PEANUT/NUT FREE POLICY

LM Montgomery needs to be as safe an environment as possible for a number of students who attend school with severe allergies to peanuts, peanut products and other forms of nuts. LM Montgomery follows a peanut/nut free policy as directed by the PUBLIC SCHOOLS BRANCH (<https://psb.edu.pe.ca/nutrition-in-schools>). Because all students travel throughout the building to specialist classes, assemblies, water fountains, playground, etc., the only way to provide the safest environment is to exclude all peanut/nut, imitation products and products that state “may contain” from lunches and snacks. This means:

✓ **Schools that are peanut and peanut product free do not allow products that imitate peanut butter. (ie: WOW Butter) or state “may contain” on the package.**

Staff and students are requested not to bring any peanut or nut products on the bus or to school. If students have these products in their lunch, they will be sent home with a note as to why. Everyone’s cooperation in helping LM Montgomery be a safe environment for all students is much appreciated.

LM MONTGOMERY SCHOOL LUNCH PROGRAM

L.M. Montgomery offers items Monday – Friday. These items include white milk and chocolate milk are available daily. Pizza and garlic fingers from Stratford Pizza and available Tuesday and Thursdays. Chicken poppers and breadstick will be from Papa Johns. Usually beginning in October, ice cream sandwiches are available every second Friday.

The prices below are subject to change.

<u>Daily</u>		<u>Tuesday & Thursday</u>		<u>Every Second Friday</u>	
2% White Milk	\$0.55	Cheese Pizza	\$3.00	Ice Cream Sandwiches	\$1.00
2% Chocolate Milk	\$0.80	Garlic Fingers	\$3.00		
<u>Wednesday</u>					
Chicken Poppers & Breadstick	\$5.00				

On-Line Ordering

All lunch and milk/juice orders will be ordered using our on-line ordering system. If you are a new parent to our school you will need to go on-line and register your son/daughter. Here’s how to get started:

- Go to <http://lmmontgomery.hotlunches.net>
- Click on “click here to register”
- Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child’s hot lunch order for the upcoming week).
- Click the “Register Now” button at the bottom
- Follow the instructions to add each child in your family who attends LM Montgomery School.

Once your son/daughter is registered for the on-line orders, you can then place orders for the week, The cut-off date for ordering and paying online are Fridays at 12:00pm. (This is the Friday before the schedule begins)

* If not paid, orders are cancelled.

PROVINCIAL FOOD PROGRAM

The Provincial Government has a 5-day, three-week rotational lunch schedule that is subject to change. It is

\$5.75 a meal or pay what you can. When ordering through the program please ensure you include your child's first and last name, as well as their teacher's name and class number. For example: *John Smith ID Mrs. MacDonald.*

- Go to <https://www.peischoolfood.ca/>
- Click on "Register Here"
- Complete the registration form
- Click on "Order Now"

Please note that this program is not run through the school and we cannot assist in making online changes to parent or guardian accounts.

WATER BOTTLES

Please ensure you send a water bottle each day with your child. Water filling stations are provided around the building for students' use.

UTENSILS

To cut down on the waste produced with plastic cutlery, we are unable to provide utensils. Please ensure you send your child with the proper utensils for their lunch.

LABELLING

Please ensure you are labelling your child's belongings. This helps cut down on lost and found items that go unclaimed!

RULES FOR STUDENTS TRAVELLING ON SCHOOL BUSES

We are extremely fortunate at LM Montgomery to have an excellent group of bus drivers who have a definite interest and concern for the safety of children and they would greatly appreciate any assistance you are able to give them.

The students are expected to be waiting to the right side of the driving lane in the direction the bus is travelling. If crossing is necessary, when students leave the bus, they are to cross the road with the flashing lights AFTER they have made eye contact with the driver that it is safe to do so. **It is important to impress on the student that they remain seated, seated forward and talk in a soft tone while travelling on the bus. Bus drivers require this type of cooperation and behaviour to drive safely.**

Students who misbehave on the bus are first spoken to by the bus driver and if issues persist, the student is reported to Administration. The Administration communicates with the parent regarding the misbehaviour. **Depending upon the misbehaviour or if the misbehaviour continues, the student may be suspended from using the bus for a period.** If this occurs, it is the parent (caregiver's) responsibility to provide transportation to and from school.

The bus driver's main area of concentration must be driving the school bus. Every student who misbehaves on the bus decreases the degree of concentration of the bus driver, thus, chances of becoming involved in an accident are increased.

1. The driver is in full charge of the school bus and riders are expected to abide by their instructions.
2. Be on time. The bus will not wait. This means students should be early for the bus arrival.
3. Be at your stop 5-10 minutes before it is scheduled to arrive.
4. Wait for the bus to come to a complete stop and have its RED lights flashing.

5. If you have to cross the road, establish eye contact with the driver.
6. Wait for the driver to beckon you to cross the road.
7. Always look both ways before entering any roadway.
8. When safe to do so, walk at a brisk pace.
9. Always cross the road in FRONT of the bus.
10. If you hear the bus horn, get off the road immediately.
11. Never stand or play on the road while waiting for the bus.
12. Absolutely no headphones, cell phones or other distractions getting on or off the bus.
13. If the bus driver has assigned you a seat, you need to stay in that seat for the duration of the bus ride.
14. Swearing, racial and unkind comments are not permitted.
15. No loud or boisterous talking, yelling or whistling.
16. Students must remain seated and always facing forward when the bus is in motion.
17. Hands, arms, feet or head are not permitted out of the bus window if the window is open.
18. Do not throw anything inside the bus or out of the windows.
19. When the bus is in motion, always keep the aisle of the bus clear.

Students require written permission from parents when there is a change in their pick-up or drop-off locations on a particular day.

Buses are not available to students who need to travel on a particular bus from time to time (**birthday parties, sleep overs, play dates, etc.**). All our buses are filled to capacity and students will not be able to travel on another bus unless it is for primary childcare purposes. Permission to travel on another bus needs to be approved by the office.

Mobile Device Use (such as cell phones, tablets, etc)

The Department of Education and Early Years recently updated the Minister's Directive, Responsible Use of Communication and Information Technology. This directive provides guidance on student use of mobile devices, such as cell phones, in schools. https://www.princeedwardisland.ca/sites/default/files/publications/md_2024-06_responsible_use_agreement_cit.pdf

To create a focused and distraction-free learning environment, at the request of the Department of Education and Early Years, the Public Schools Branch has introduced rules restricting the use of personally owned mobile devices during the school day. This applies to all and is designed to support academic success and promote responsible use of technology.

For students from K-6, mobile devices are not permitted on the bus, the playground or during instructional time. If your child needs to take a mobile device to school, it must be turned off or silenced and stored in their kitbag. Devices may only be used with administrator's permission for specific medical purposes, or in support of special education needs. LM staff **do not assume responsibility for the loss or damage of these items.**

Result of Misuse - Students are responsible for their personal mobile devices, how they use them and the consequences of not following the directive.

A student may face consequences if they use or misuse their mobile device during non-permitted times. These consequences include surrendering the device and contact made to parents or guardians. Depending on the situation, this may include measures such as detention, loss of privileges, parent or guardian meetings and ultimately, suspension, in accordance with the [Safe and Caring Learning Environments policy and procedure](#).

FOOTWEAR

The students are expected to have footwear that will be used for indoor use only. This should be the same footwear that is used in the Physical Education Program. Outdoor footwear is to be removed and left in the boot change areas. All footwear should be clearly marked and properly fastened. Please provide footwear with “non-marking soles”.

PLAYGROUND GUIDELINES

Students at LM Montgomery must play safely.

Remember: Rough play or any play which could result in injury is not allowed.

Please respect the following rules:

1. Stay within the boundaries of your assigned walkway/play area.
2. Do not throw objects such as rocks, sticks, sand, grass or snowballs and do not use items as pretend weapons.
3. Students are not permitted to be “hands on” or “feet on” with another student – this included play wrestling.
4. Use playground equipment appropriately.
4. Use the slide sitting down, feet first.
5. Use the swings properly. Do not jump off swings or play in the impact zone.
6. Team sports, such as soccer, should follow the sports rules and be played by grade level.
7. All students are expected to dress appropriately for weather conditions.
8. All students are expected to return to the school promptly, following recess breaks.

ADMINISTERING MEDICATION

Students may take medication at school provided it is under the direction of a physician. A permission form for administering medication should be completed by parents for those students. This form is available from the administrative assistant upon request. The school does not give Aspirin or Tylenol to students. Any medication will be stored and located in a locked medicine cabinet in the office.

SCHOOL CANCELLATION or CLOSURE

If schools are cancelled, parents will be notified by radio announcements, the Public Schools Branch website, the PSB Facebook page, and various social media sites. The first notice will be broadcast by 7:00 a.m.

One hour delay – In cases where a decision cannot be made by 7:00 a.m., a one-hour delay will be announced. This means that all schools and buses will operate one hour later than the usual time. A further announcement regarding delays will take place by 8:00 a.m.

If school closures take place by family of schools, **LM Montgomery is a member of the Charlottetown Family of schools.**

In some instances, it may be necessary to close individual schools during the day because of local weather conditions, or other reasons. In such cases, announcements will be made on all radio stations.

Please ensure the plan you have in place for your child during an early closure event is up to date and notification is given to the homeroom teacher.

PEI SCHOOL ACCIDENT INSURANCE

Students in kindergarten – grade 12 receive basic accident coverage at no cost to parents. Most students are automatically insured when they are:

- a) at school
- b) at community-based learning activities (school sports events, co-op placements, field trips)
- c) travelling to and from school and community-based school activities

The claim forms are available on the Public Schools Branch website:
<https://psb.edu.pe.ca/schools/school-health-and-safety/school-accident-insurance-program>

PEDICULOSIS (HEAD LICE)

- The Public Schools Branch has a protocol concerning head lice management. The procedure policy states that:
- Parents/Guardians of students identified with head lice will be notified by the school by phone call and a general letter will go home to students in that class. The parents/guardians will be provided with the *Information for Parents and Caregivers* from the Canadian Pediatric Society upon request.
 - Parents/Guardians are required to complete the first application of an approved treatment prior to the student returning to school.
 - Parents/Guardians are asked to follow the *Checklist for Treatment* guidelines. The student can return to school following the first application of approved treatment.
 - Parents/Guardians are also reminded that they are responsible for periodically checking their child’s hair and informing the office as soon as possible if they do find head lice.

Please refer to protocol for more information: <https://psb.edu.pe.ca/schools/school-health-and-safety/head-lice-protocol> .

The ABC's of How You Can Help at Home to Develop Literacy Skills

ASSORTED MATERIALS	Provide your child with an assortment of picture books, alphabet books, poetry, nursery rhymes, fairy tale collections, non-fiction materials, comics, magazines, and computer software.
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BREATHE	Teach your child to take time just to focus on their breathing and to breathe through hard things.
COOKING	Involve your child in cooking activities and share the reading of recipes and the preparation of ingredients.
DANCE	Put on your favorite music and move your bodies!
ERRANDS	Take your child with you on errands to notice the rich environment outside the home.
FINDING ANSWERS	Spark your child's natural curiosity and beginning research skills by showing how to use print materials to find answers to questions.
GRAB THEIR ATTENTION	Seek out books by favourite authors and illustrators to do just that!
HELP	When needed but foster a sense of independence in your child.
INTERESTS	Look for opportunities to share your child's interest in a topic (space, dinosaurs, insects,) and help him or her to explore it.
JOKES	Encourage the playfulness of language and the development of communication skills by sharing jokes and riddles.
KINDNESS	Model and do something nice for a neighbor or stranger.
LETTER WRITING	Promote meaningful writing by helping your child to create and compose greeting cards, thank you notes, invitations, and letters.
MAGAZINES	Subscribe to a children's magazine and have other magazines and newspapers available in your home.
NURSERY RHYMES	Share the nursery rhymes and stories from your own childhood.
OPPORTUNITIES FOR SHARING READING	Set aside some time every day for reading together. Use strategies such as "You read a page, I read a page."
PATIENCE	Learning takes time. It's a wonderful gift to give your child!
QUESTIONS	Listen to and encourage your child's questions, take time to provide satisfying answers.
READING ALOUD	Model your love of reading by taking time to read to your child every day.
SCIENCE TIME	Link the wonders of the world with literature. Share books about the senses, how things work, nature, the great outdoors, and other topics of interest to your child.
TALK	Talk and wonder with your child.
UPLIFTING SUPPORT	Give lots of encouragement, praise, and time as your child learns to read and write.
VALUE LITERACY	Let your child see family members reading and writing for different reasons and talk about what they are doing.
WRITING EXPERIENCES	Make a variety of writing materials available for your child, such as pencils, pens, crayons, markers, and different kinds of paper
X"TRA" SPECIAL ATTENTION	Pay extra special attention to your child as he or she is learning to read and write.
YOUR LITERATE HOME ENVIRONMENT	Provide opportunities for your child to talk, listen, read, write, look, ask questions, to imagine, to wonder, to make pictures.
ZIG ZAG	Zigzag your way through a park or public library. Have fun together!

Healthy Eating Tips for Parents

A day at school is filled with learning, physical activity, and social interactions. Parents and caregivers play an important role in helping children to get the most out of their education. Good nutrition has proven to be a positive indicator of successful performance in school.

Did you know...?

- Students who are well nourished have higher test scores, better school attendance, and fewer behavior problems in the classroom.
 - Students who are under-nourished have difficulty focusing on tasks, have lower self-esteem, and are absent more often from school.
 - Less than 50% of children drink enough milk and alternatives, and only 1 in 5 children get enough servings of vegetables and fruit a day.
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What can you do?

- Provide your child with a healthy breakfast daily. Include at least 3 of the 4 food groups at breakfast (e.g. whole wheat toast, egg, an orange and milk).
 - Pack a lunch that includes at least one item from each of the 4 food groups.
 - Pack two pieces of vegetables and/or fruit.
 - Avoid packing products such as pop, chips, chocolate bars, candy, and sports drinks.
 - Be aware of any guidelines the school has implemented, including allergy and nutrition policies.
 - Involve your child in the lunch making process. Allow them to help choose healthy foods for lunch and snacks.
 - Provide water, milk, or 100% juice to drink (limit juices that are labeled punch, drink mix, or cocktail)
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Please visit <https://food-guide.canada.ca/en/> for more healthy eating ideas, recipes, and more!

